
	<p>The Stevenage & Uttlesford Audit Partnership FINAL Internal Audit Report - Extract Stevenage Borough Council</p> <p>Council Tax – 2006-07</p>	
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To: Ian Wilson, Local Taxation Manager

For information: Carl Roberts, Head of Revenues
Pauline Coletta, Head of Finance

1. Introduction

An audit of Council Tax has been carried out as part of the 2006/07-audit plan. Detailed tests have been carried out on the systems of control and the management of risk within this area.

2. Findings and recommendations

The detailed findings and recommendations are set out in the report attached as Appendix 1. The Management Action Plan as completed by the officers responsible is attached as Appendix 2. A satisfaction survey is also attached for completion.

3. Conclusions

During the course of this audit, we identified that many key systems of control are in place and are complied with. We however, identified two areas of high risk relating to Council Tax refunds and Pericles security.

S H Martin
Audit Partnership Manager
January 2007

Pericles system security

- 5.11 Access to Pericles is through Windows login and a Citrix login that is identical to the Windows NT login. In comparing Pericles access to other key systems it was found that Pericles is the only key system that does not have its own unique login and password.

We recommend that to adequately safeguard the Pericles Benefit and Revenue system, the Pericles login requirement should be activated.

Kevin Hartnett
Internal Auditor
30 January 2007